



9TH PAMCA ANNUAL CONFERENCE & EXHIBITION

Guidelines For Oral, Poster and Turbo Talk Presentations

Guidelines for Oral Presentations

- a) All the oral presentations should be prepared using PowerPoint software.
- b) We recommend a presentation format of 16:9 (screen size format).
- c) Make the letters on your slides BIG ENOUGH. Suggested minimum font size is 14.
- d) Video recording and related media files should be avoided
- e) The maximum time allowed will be 10 minutes per presentation. You should plan to speak for 10 minutes and leave 5 minutes for questions. However, the sessions chair will be at liberty to adjust the time allocated to each presenter depending on time and availability of other presenters.
- f) Show no more than 1 slide per minute of speaking time. This means approximately 10 slides MAXIMUM for the 10 minutes' presentation. Remember, the last 5 minutes of the presentation are for questions from the audience. It detracts from the quality of the presentation to flash numerous graphs, equations, or tables on the screen in rapid sequence in an effort to squeeze a presentation into its allotted time.

Guidelines for Turbo talk Presentations

- The turbo talks will follow the oral presentation guideline above; however, they have a time limit of 3-5minutes.
- The chair of each session will guide accordingly.

Guidelines for Poster Presentations

- (a) Posters will be displayed along the Ball room. It is anticipated that this will ensure that as many conference delegates will have a chance to view the posters and engage the authors.
- (b) Posters should be of the following size: **A0 or A1-size (100cm High x 90cm Wide)**, portrait orientation.
- (c) *Important note: Larger posters in a different orientation will not fit on the poster boards.*
- (d) This year, PAMCA Conference secretariat have received a high number of posters. Consequently, poster presentation have been assigned numbers and specific days for mounting. The presenter is required to check and confirm from the conference programme on the day and poster number before you mounting.
- (e) Poster should be removed at 1730 each day, posters that would have not been removed by then will be discarded.
- (f) Mounting pins will be provided, however, you are strongly advised to bring your own adhesives.



At the end of session/conference, all slides will be stored by the PAMCA Secretariat for future reference. If you have any questions, please contact communications@pamca.org

Kindly note All presenters must register and pay the delegate fees to attend the annual meeting. Details on registration and the fees are available on the conference site.



PAN-AFRICAN MOSQUITO CONTROL ASSOCIATION
KEMRI HQ, Off Mbagathi Way P.O. Box 44455 - 00100, Nairobi-Kenya
+254 757 355 491 info@pamca.org www.pamca.org

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